

**THE ANNUAL REVIEW OF YOUR CHILD'S STATEMENT
OF SPECIAL EDUCATIONAL NEEDS**

GUIDELINES FOR GIVING YOUR VIEWS

Before the annual review of your child the school will ask you for your views of the progress made by your child over the past year. You will be asked to give your views in writing. You could ask someone to help you write down your views, for example your Named Person, a friend or relative.

The following headings are to guide you in giving your views. Do not feel that you have to write something for all of these, just say what you feel is important and leave out the parts which you don't feel apply in your child's case.

A. PROGRESS MADE

Comments on progress your child has made and any concerns about your child's behaviour or development in the following areas:

GENERAL HEALTH - eating and sleeping habits, general fitness, absences from school, minor ailments, serious illness/accidents, medicines or special diets, general alertness, tiredness, signs of use of drugs, smoking, drinking, glue sniffing, etc.

PHYSICAL SKILLS - walking, running, climbing, riding a bike/ football/other games, drawing pictures, writing, doing jigsaws, using construction kits, household gadgets, tools and sewing.

SELF-HELP - dressing, making beds, washing clothes, keeping room tidy, coping with day to day routine, general independence (getting out and about).

COMMUNICATION - level of speech, explains, describes events/people, conveys information (e.g. messages to and from school), joins in conversations, uses the telephone.

PLAYING AND LEARNING AT HOME - how he/she spends time, watching TV, reading for information or pleasure, hobbies, concentration, sharing.

ACTIVITIES OUTSIDE - belongs to clubs, sporting activities, happy to go alone.

RELATIONSHIPS - with parents, brothers, sisters, friends, other adults, at home generally and 'outside' generally. Is your child a loner?

BEHAVIOUR AT HOME - co-operates, shares, listens to and carries out requests, helps in the house, offers help, fits in with family routines and 'rules'. Moods good and bad, sulking, temper tantrums, demonstrative, affectionate.

GUIDELINES FOR GIVING YOUR VIEWS - continued

AT SCHOOL - relationships with other children and teachers, progress with reading, writing, number, other subjects and activities at school. How the school has helped/not helped with your child.

What do you think contributed to the progress/lack of progress that your child has made in these areas?

B. SUPPORT FOR YOUR CHILD FOR THE NEXT TWELVE MONTHS

1. **AREAS IN WHICH YOUR CHILD NEEDS EXTRA HELP** - medical needs, physical skills, self-help skills, communication, reading, writing, number, other subjects, behaviour, social skills/friendships.
2. **THE TYPE OF EXTRA HELP YOUR CHILD NEEDS AT SCHOOL** - within the classroom, outside the classroom, in practical lessons only, in lessons involving reading and writing only, in a small group, individually, from a teacher/speech therapist/physiotherapist/classroom helper/teacher of the hearing impaired/teacher of the visually impaired, etc.
3. **HOW YOU CAN HELP** - with homework, with reading/writing etc., with self-help tasks, by going to outside groups or activities, by going to meetings, by talking to school staff, would you like more information about how you could help, with whom would you like more contact?

C. YOUR CHILD'S VIEWS

1. **AT THE REVIEW MEETING** - would you like your child to attend for all of the meeting, for part of the meeting, not attend the meeting.
2. **GIVING HIS/HER VIEWS** - will your child need to give his/her views in writing/verbally, helped by his/her class teacher/Named Person/friend or relative/you, etc.
3. **WORRIES AND CONCERNS** - what does your child enjoy doing? What does your child feel he/she is good at? What does he/she find easy or difficult at school? What are your child's worries or concerns?

D. OTHER REPORTS

1. Do you have any other reports which you would like to be considered at the review meeting?
2. Is there anyone else you would like to attend the review meeting or submit a report, in addition to those listed in the enclosed information?